



# Mira Loma High School Parent Organizations



## MLHS IBPO Meeting Minutes March 17, 2021 | Zoom 6:30pm

### Attendance:

#### IB PO Board Members

Co-Presidents: Sandra Caraway  
Christan Chittenden  
Vice President: Hilary McLean  
Secretary: Jennifer Z Lewis  
Co VPs of Dev.: Sandra Caraway  
Christan Chittenden

#### Staff & faculty:

Principal: Lynne Tracy  
IBMY: Rachel Volzer

#### Other:

Jackie Yip

1. **Sandra Caraway calls meeting to order at 6:30 pm**
2. **Review / Approve meeting minutes**
  - a. Motion made to approve February 2020 meeting minutes by Hilary McLean, seconded Jennifer Z Lewis. Motion approved.
3. **Presidents Report/ Treasurers** – Sandra Caraway / Christan Chittenden
  - a. Senior Dinner. See committee report section
  - b. Senior Signs. Tasks is getting transferred to Sophia (MLHS student), who will then pass it along to another student. We need info on number of graduates. (360-390).
4. **Principal's Report** – Lynne Tracy
  - a. Hybrid school starts next week, see website for details.
  - b. School is marked up with one way directional signs.
  - c. Desks will be sprayed between students.
  - d. Freshman tours were today. There were about 200 freshman and 70 new upperclassmen to took the tour.
  - e. Mrs Tracy had meeting about streaming graduation. It will most likely be outdoors at Mira Loma (and live streamed)
  - f. Interviews for new MLHS principal will be March 26<sup>th</sup>.
  - g. PSAT is still a go for March 24. Email to be sent out.
5. **IB Report** – Rochelle Jacks
  - a. See last page for IB coordinator report.



## Mira Loma High School Parent Organizations



6. **IB MYP Report** – Rachel Volzer
  - a. Personal Project showcase will go live in the next week.
  - b. Working on incoming enrollment.
  - c. Trainings will be needed. R. Volzer asks IBPO to consider funding subs for teachers during on line training so they can dedicate full days to learn what is required in order to serve the students.
7. **Treasurer's Report** – Gordon Egan / Sandra Caraway
  - a. No change.
8. **Vice President Development** – Sandra Caraway / Christan Chittenden
  - a. We will do another round of email donation requests.
9. **Committee Reports** (only listed committees with updates)
  - a. College Sunday – we should get the ball rolling. Plan for September.
  - b. Hoods & Chords – orders will start soon.
  - c. New Web page – draft should be coming within the next week. Part of the re-design will include cloud based storage and new officer emails.
  - d. Senior Dinner (May 21) – Food bid. Boxed meals is the plan. Bid for table & chairs. MLHS has some tables & chairs. Investigate a MLHS student string quartet. Tickets will go on sale early April.

Next meeting April 21, 2021 6:30pm on ZOOM | Meeting adjourned at 7:20 pm



# Mira Loma High School Parent Organizations



## IBDP Coordinator Report IBPO March 2021 meeting

---

17 March 2021 / 6:30 PM

Rochelle Jacks

### 5 Year Review

- We have received official notification of our upcoming 5 year review. The process will take place over the next 12 months and include a Self Study, Action Plan and review of feedback from stakeholders.

### IB Exams May 2021

- Mira Loma is on the non-exam route for May 21 IB Assessment
- Internal Assessments and teacher Predicted Grades will determine IB Score
- IBO has provided the Predicted Grade Allocations for all subjects. The allocation was based on our last three years of student data. Teachers will use these grade boundaries to award predicted grades to students in lieu of exam scores. The PG will be based on the overall performance of the student in the course.
- All Internal Assessments will be graded by IBO
- Certificates and Diplomas issued are the same as exam route
- IB is hosting a webinar for coordinators to discuss and answer questions about the M21 awarding process. I will be attending the webinar on Tuesday, March 23

### IB Exams May 2022

- Schedule is the same as May 2021, IB is keeping adjustments to exams and curriculum made for M21

### Budget/Staff

- 8 teachers will need training 2021-22
- Fees for 5 Year evaluation will be included in 2021-22 budget

### Calendaring and Communication

- Full Diploma Seniors have submitted their EE's for IB grading
- Students in TOK and IB English have submitted their essays for IB grading
- CAS portfolios are currently being reviewed for IB associate and IB Diploma Students
- Students are completing their English, Spanish, and Chinese Oral Assessments by appointment over the next week.